| **Overview** | **Status** | **Green** |
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| Key milestones within this reporting period include:   * Steelwork commencement. * The first West of Scotland Clinical Engagement evening was held on 14 May 2019. * The final 1:50 room layouts are now approved and signed off. * Meetings with staff within theatre who have volunteered to transfer into the new Eye Centre are now complete. Human Resources will now confirm offer of role in writing and issue a revised contract to staff. * Recruitment process for the ophthalmology nurse development programme (as part of the Golden Jubilee Training Academy) has commenced. This is being managed by the clinical nurse manager and the clinical lead for the hospital expansion team. * Interviews for the patient check-in tender are complete. | | |

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| **Progress Summary** | **Status** | **Green** |
| **Programme Update**  The project remains on programme to complete on the Planned Completion Date of 7 May 2020 (N.B. Contractual Completion Date is 15 June 2020).  **Commercial Summary**  No commercial issues.  **Design Status**  Samples of external material were approved by the Senior User Group on 29 April 2019, subject to a revised cladding colour sample being provided.  The samples approved have now been submitted to the West Dunbartonshire Council Planning Department.  **Wayfinding, Interiors and Lighting**  Strategy approved (see communications and engagement section)  Sample signage is being developed to inform the final product choice  A costing exercise in underway to determine the aspects of the strategy that will be deployed  **Statutory Approval Status**  Following approval of the Stage 1 Building Warrant, the Building Control Officer visited the site on 18 April and 3May 2019.  **Works On Site**  Complete:   * Piling works * Services alteration works * Drainage works * Foundation works * Floor slabs   Ongoing:   * Works on site are progressing well.   **Ophthalmology Clinical Work Stream Group & Phase 1 Clinical and Non Clinical Support Services Work stream Group**  **Equipment Work Stream Group**  Approval of the final 1:50 room layouts facilitates the production of a final equipping list for phase one. This work in now underway.  The patient self check-in project is progressing well with two companies now formally assessed through interview. There are likely to be significant benefits of this becoming a national approach to self check-in within the new elective centres. A paper is under development recommending next steps including suggestion of national roll out.  **Community Benefits**  Kier attended the Programme Board in May 2019 and provided a full update on all aspects of community benefit progress.  **Key Risks and Mitigation**  The risk register was fully reviewed and updated for inclusion in the Full Business Case. Further risks have been identified since and an update will be provided to the Programme Board. | | |
| **Programme Budget** | **Status** | **Green** |
| A full update is provided within the Cost Control Report – May 2019. | | |
| **Issues Affecting the Programme** | **Status** | **Amber** |
| Provision of Consultant Microbiologist programme input: This has been raised with the National Elective Centres Programme Board. The possibility of a national resource being made available is being investigated. | | |
| **Communications and Stakeholder Engagement** | **Status** | **Green** |
| * The clinical information evening was very well attended by West of Scotland colleagues and well supported by the GJ Team. A register of those who attended was captured to ensure regular updates are provided to those interested. In addition, the recruitment team noted names of those interested in future opportunities. * The Clinical Nurse Manager for ophthalmology is undertaking some team building work with support from Learning and Organisational Development. This will commence with the charge nurse roles in the first instance. * The Clinical Educator, Clinical Nurse Manager and Recruitment Manager held a successful student engagement session at the University of the West of Scotland. * Engagement about Way finding, interiors and lighting:   + Strategy now complete and shared both internally and externally with stakeholder groups (including the equalities group, visibility, a local dementia group and autism Scotland).   + A patient survey has been completed to seek views on signage for WC facilities | | |
| **Key Tasks for between now and next reporting period** | | |
| Key tasks for the forthcoming period include:   * A paper outlining the proposed nursing rotation will be shared. This will outline the benefits, risks and proposed rotational plan for the new Eye Centre. * Sharing the work to date on self check-in with the National Elective Centres Programme Board. * Commissioning plan is still under development. This is likely to be completed in October/ November 2019, once the phase two Outline Business Case work is complete. * Recruitment for the Ophthalmology nurse development programme will continue in line with the agreed timetable. | | |

**John M Scott, Programme Director**

**Claire MacArthur, Programme Manager**

**31 May 2019**