| **Overview** | **Status** | **Green** |
| --- | --- | --- |
| Key milestones within this reporting period include:   * Completion of Full Business Case, which was approved by Golden Jubilee Foundation Board on 6 December 2018 and submitted to Scottish Government Capital Investment Group thereafter. * Enabling works commenced on site. | | |

|  |  |  |
| --- | --- | --- |
| **Progress Summary** | **Status** | **Green** |
| **Programme Update**  The project remains on programme to commence full construction activities on 21 January 2019. Due to the discovery of unforeseen services below ground, additional service diversion works have had to be undertaken. Kier advise that piling works will still commence on site on 21 January 2019 as planned.  **Commercial Summary**  Target Cost agreed in November 2018. This is included with the Cost Control Report - December 2018.  Stage 4 contract drafting is underway for completion by end January 2019.  **Design Status**  1:50 sheets to be issued by Kier before end January 2019 to allow for final sign off by the work stream group.  Kier to identify all other outstanding Reviewable Design Data (RDD) and an associated programme for sign off during January 2019. This includes way finding and interior design.  **Statutory Approval Status**  Planning approval was received from West Dunbartonshire Council on 14 September 2018.  Approval of the Stage 1 Building Warrant submission is still awaited from West Dunbartonshire Council.  **Enabling Works On Site**  Enabling works commenced on site during December 2018.  Completed   * Site hoarding * Site compound * Piling matt   Ongoing   * Alteration of existing services * Diversion of existing rising main from under building foot print * Excavation works for drainage   **Ophthalmology Clinical Work Stream Group and Phase 1 Clinical and Non Clinical Support Services Work Stream Group**  The group is waiting the final 1:50 sheets to be issued by Kier with the updated comments to allow for final sign off by the work stream group.  Completion and sign off of Stage 3 HAI Scribe was achieved as part of the FBC process.  Following a site visit by members of the work stream group, the specification of the automatic doors required for theatres has been identified. This has been communicated back Kier.  The work stream group and ophthalmology consultants have agreed on the specification of the blinds required for the external theatre windows.  **Equipment Work Stream Group**  The equipment contained with the Equipping Bills of Quantity has been checked as reflecting the actual requirements of each planned room or space. Key individuals for each area have been engaged in the validation process. An interim version of the equipment list was provided by Kier in August and this has shown only minor changes in the list of required equipment. A further revision of the Equipping Bills of Quantities is anticipated to be provided by Kier imminently.  Work is going to develop the Procurement Strategy and route to market for the Patient Self Check In terminals. Two meetings have taken place to date with Scottish Health Innovations Limited to determine if the Official Journal of the European Union (OJEU) Innovation Partnership route will provide the required solution in an acceptable timeframe.  **Community Benefits**  An update meeting was held on 6 December 2019 to review the Community Benefits tracker with Kier.  **Key Risks and Mitigation**  The risk register was fully reviewed and updated for inclusion in the FBC. Further risks have been identified since and an update will be provided to the Programme Board in January 2019. | | |
| **Programme Budget** | **Status** | **Green** |
| A full update is provided within the Cost Control Report – December 2018. | | |
| **Issues Affecting the Programme** | **Status** | **Amber** |
| Diversion and isolation of existing services on site.  Provision of Consultant Microbiologist programme input – work is ongoing (led by the Associate Director of Regional and National Medicine) to replace this role. | | |
| **Communications and Stakeholder Engagement** | **Status** | **Green** |
| HR, Staff side and members of the Senior Nursing Team met with theatre staff who regularly to support the Ophthalmology theatre and post anaesthetic care teams. The purpose of the meeting was to update staff on the expansion, how it may impact them and also to identify any members of staff who would be interested in transferring to the new integrated unit.  Programme updates and Question and Answer sessions continue to be provided for ophthalmology staff at monthly consultant meetings and the monthly continuing medical/ nursing education sessions with sessions also been held for final year nursing and Optometry students.  Following FBC approval, there will be an opportunity for wider stakeholder communication and engagement events. The initial planning of these events has commenced. | | |
| **Key Tasks for between now and next reporting period** | | |
| Key tasks for the forthcoming period include:   * FBC approval – awaiting feedback following the Scottish Government Capital Investment Group meeting on 30 January 2019. If approved, there will be communication and engagement events with stakeholders. * ‘Innovation Partnership’ OJEU tender advert for ‘Fully Accessible Self Check in facility ‘ will be issued by 22 January 2019. * Appointment to two key nursing roles: Clinical Educator and Prevention and Control of Infection nurse. * An HR/ Staff Governance process will be developed with partnership colleagues for theatre staff (non ophthalmology) who have volunteered to transfer into the new integrated ophthalmology service. | | |

**John M Scott, Programme Director**

**Claire MacArthur, Programme Manager**

**14 February 2019**