**Ref: GJF/2017/12/03**

# GJF Logo

# Board Meeting: 7 December 2017

**Subject:** Partnership Forum Update

**Recommendation:** Board members are asked to discuss and note the update

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## 1 Background

The following key points were agreed at the meeting on 17 November 2017 and have been split into the three high level quality ambitions of person centred, safe, and effective.

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| **Item** | **Details** |
| **Person Centred** | **Mutually beneficial partnerships between patients, their families and those delivering healthcare services which respect individual needs and values and which demonstrate compassion, continuity, clear communication and shared decision-making.**  **Policy updates from the Staff Governance Sub Group**  The following reviewed policies were submitted to the Forum for approval:   * Use of Fixed Term Contracts policy * Secondment policy * Driving at Work policy * Management of Violence and Aggression at Work policy   The Forum noted that there were minimal changes required to be made and approved all of the policies.  **Young Persons’ Forum**  The Forum was given an update on the development of this Forum. It was noted that the definition of a young person is that they are aged between 16 and 24. The Young Persons’ Forum has been considering what the best format of meetings is and how to support young staff when they start in the organisation. |

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| **Item** | **Details** |
| **Safe** | **There will be no avoidable injury or harm to people from healthcare they receive, and an appropriate, clean and safe environment will be provided for the delivery of healthcare services at all times.**  **Cyber Security**  The Forum received a presentation on cyber security; this was a slightly condensed version of training that is now offered for all staff. The session covered cyber security from a work perspective and from a personal perspective. All present agreed that the session was extremely useful and thought-provoking, particularly around personal security. |
| **Effective** | | **The most appropriate treatments, interventions, support and services will be provided at the right time to everyone who will benefit, and wasteful or harmful variation will be eradicated.**  **National Boards’ Collaboration**  The Forum was given an update on the progress made to date and there was a discussion on the mechanism for filling non-clinical posts in the scope of the national collaboration. It was noted that the process varies very little from our current vacancy process. The process for this Board is that posts will be advertised internally, then advertised in other national boards and if required then advertised externally. Assurance was given that adding the stage of advertising in the other national boards will only add a week to the process, if it is required. |

The next meeting is scheduled for 19 January 2018.

2 Recommendation

Board members are asked to discuss and note the update.

**Jane Christie-Flight**

**Employee Director**

**23 November 2017**