**Ref: GJF/2018/03/03**

# GJF Logo

# Board Meeting: 29 March 2018

**Subject:** Celebration of 10 years of heart and lung services/70th anniversary of NHS

**Recommendation:** Board members are asked to discuss, provide suggestions, support and approve the plans for marking this important year

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## Background

This year marks a dual celebration. It has been 10 years since heart and lung services became part of the Golden Jubilee family, and 2018 is also the 70th anniversary of the creation of the NHS.

To highlight this important year, the Chief Executive and the Golden Jubilee Foundation (GJF) team have started to plan events, publicity and social media to drive forward the key messages and themes of the 70th anniversary – caring, evolving, innovation and people.

1. **Events**

A short life working group has been set up to discuss and propose ideas on how to celebrate 10 year heart and lung at GJF. Membership of this group included:

* Head of Corporate Affairs (Chair)
* Director of Global Development and Strategic Partnerships
* Nurse Director
* Acting Medical Director
* Employee Director
* Associate Director of Operations (2)
* Assistant Director of Finance
* Director of Golden Jubilee Conference Hotel
* Associate Director of Human Resources
* Research Manager
* Communications Manager
* Research Nurse
* Director of Medical Education
* Cardiothoracic surgeon

Following two initial exploratory meetings, a number of events have been proposed for consideration and support. The aim is that these events are achievable within the timescales involved.

Events are being led by either a member of the Senior Management Team or Executive Team who have been tasked to organise working groups to progress approved events.

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| **Date** | **Event** | **Lead** |
| June | Staff fun event (Jubilee’s Got Talent) or similar | Research Manager |
| July | Staff memento/PR event | Head of Corporate Affairs |
| September | Gala Day | Director of Golden Jubilee Conference Hotel |
| September  October/November  November | Pedal for Scotland team  Ball  Lecture/ Fundraising Dinner | Director of Global Development and Strategic Partnerships |

Other events will also be happening this year and not specifically organised as a celebration. Examples of these include the staff awards, our volunteer event, annual review and other patient service events.

A draft of the event and PR plan for 2018 is contained in Appendix one. This is a working draft and based on dates and events that we are currently aware of and will be subject to change.

**3 Funding**

There has been a total of £10K set aside of non recurring funds to support events. However, there is an expectation that events are mostly self funded through sponsorship and ticket sales.

Endowment funds cannot be used for staff functions and events. However, the endowment funds can be used for advancement of health through:

* Improvement in the physical and mental health of the local population;
* Prevention, diagnosis and treatment of illness;
* Provision of services and facilities in connection to the above;
* Research into any matters relating to the causation, prevention, diagnosis or treatment of illness, or into such other matters relating to the health service as the Trustees see fit;
* Education and development in connection to the above.

**4 Conclusion**

Board Members are asked to discuss, provide suggestions, support and approve the plans for marking this important year.

**Jill Young**

**Chief Executive**

**21 March 2018**

**(Sandie Scott, Head of Corporate Affairs)**