**Ref: GJF/2018/05/03**

# GJF Logo

# Board Meeting: 10 May 2018

**Subject:** Partnership Forum Update

**Recommendation:** Board members are asked to note this update

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## 1 Background

The following key points were agreed at the meeting on 20 April 2018 and have been split into the three high level quality ambitions of person centred, safe, and effective.

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| **Item** | **Details** |
| **Person Centred** | **Mutually beneficial partnerships between patients, their families and those delivering healthcare services which respect individual needs and values and which demonstrate compassion, continuity, clear communication and shared decision-making.**  **Staff Governance Submission 2018/19**  The Forum reviewed this year’s Staff Governance Submission. It was noted that work is still ongoing nationally to finalise the submission format, which is anticipated being in place for next year. The Forum approved the Submission.  **Occupational Health Community Health Index (CHI) Numbers**  The Forum was updated on the changes being made by Occupational Health to move staff samples from being identified using locally generated identification to CHI numbers. This was a requirement due to the lab browser, which was previously used, not being able to be supported moving forward. The locally generated numbers had previously been thought to protect staff confidentiality but the Forum was happy to support recognising that the “Fair Warning System” would capture any breaches.  **Celebration Events 2018**  The Forum was updated on plans to celebrate not only the 70th anniversary of the NHS but the 10th anniversary of the heart-lung migration. It was noted that as well as a raft of educational events, there are plans for celebrations for staff, their families and the local community. |
| **Item** | **Details** |
| **Safe** | **There will be no avoidable injury or harm to people from healthcare they receive, and an appropriate, clean and safe environment will be provided for the delivery of healthcare services at all times.**  **Manual Handling Policy**  The reviewed Manual Handling policy was presented to the Forum. Along with the policy review there was an extensive review of the training requirement for the Board. The outputs of this review are being taken forward by the manual handling trainer. The Forum approved the policy and supported the training plans. |
| **Effective** | **The most appropriate treatments, interventions, support and services will be provided at the right time to everyone who will benefit, and wasteful or harmful variation will be eradicated.**  **Golden Jubilee Foundation (GJF) and Scottish Ambulance Service (SAS) Collaboration**  The Forum was informed of the collaboration with SAS, which sees the GJF Director of Finance working part-time in both boards. The arrangement will be reviewed after six months.  **National Boards Vacancy Review Process**  The Forum discussed the vacancy review process. It was noted that most of this process was the GJF vacancy review process, with the additional step of liaising with the other national boards prior to external advertisement. Staff Side sought assurance that this would not impact on internal promotion opportunities and would also like to see the process being monitored to ensure that we can measure the impact.  **Allied Health Professions (AHP) Strategy**  The Forum reviewed the Board’s AHP Strategy, which supports the delivery of the Government’s Active and Independent Living Programme. It was noted that the key priorities were identified as development of the AHP workforce and the health and wellbeing of staff and patients.  **Advanced Practitioner Strategy**  The Forum was presented with the reviewed strategy. It was noted that the Board has had a strategy in place since 2011, and that this is the third version. The revised strategy places emphasis on building the processes for identifying and registering advance practice roles within the Board and supporting the ongoing training and education for these roles. |

The next meeting is scheduled for 29 June 2018.

**Jane Christie-Flight**

**Employee Director**

**2 May 2018**