Ref: GJF/2018/05/14

# GJF Logo

# Board Meeting: 10 May 2018

**Subject:** Endowments Sub-Committee (ESC)   
update from meeting held on 24 April 2018

**Recommendation:** Board members are asked to discuss and note the update

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## 1 Background

The following key points were agreed at the meeting and have been split into the three high level quality ambitions of person centred, safe, and effective.

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| **Item** | **Details** |
| **Person Centred** | **Mutually beneficial partnerships between patients, their families and those delivering healthcare services which respect individual needs and values and which demonstrate compassion, continuity, clear communication and shared decision-making.**   * The Sub-Committee reviewed the current status of endowment fund balances. All of the expenditure transactions are less than £10k per transaction and are in line with existing Board Standing Financial Instructions. No major items were noted. * A progress report was provided on the activities to date from the Director of Global Development and Strategic Partnerships. |
| **Safe** | **There will be no avoidable injury or harm to people from healthcare they receive, and an appropriate, clean and safe environment will be provided for the delivery of healthcare services at all times.**   * Members received information on ‘Keeping Vulnerable Beneficiaries, Volunteers and Staff Safe’. The two key points highlighted were for the following topics to be included in future agendas for discussion: * Safeguarding; and * Notifiable Events. |

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| **Item** | **Details** |
| **Safe (cont’d)** | * The Sub-Committee received an update on the Use of NHS Endowment Funds which has arisen following an issue in another NHS Board regarding the use of charitable assets and, in particular, the retrospective application of Endowment Funds. Members approved a response letter to the Scottish Government which provides assurance that the Charity funds are being used in line with charities test and retrospective awards are not permitted with no exceptions. * Members were asked to support implementation of an action plan which will ensure compliance with the new General Data Protection Regulation (GDPR) which comes into force on 25 May 2018. |
| **Effective** | **The most appropriate treatments, interventions, support and services will be provided at the right time to everyone who will benefit, and wasteful or harmful variation will be eradicated.**   * Members approved the draft Endowments Sub-Committee Annual Report, which will be presented to the next Board of Trustees meeting for formal approval. This can then be used for the annual report submission to the Office of the Scottish Charity Register (OSCR) incorporating all charity activities for the year 2017/18. * Members noted the consolidation process of the Charity Accounts being merged into the Board Accounts. * PricewaterhouseCooper (PwC) undertook an internal audit on the Endowment Fund which identified two low rating findings. Management have accepted these findings and taken action to address them. |

The next meeting is scheduled for 12 June 2018.

2 Recommendation

Board members are asked to discuss and note the update.

**Phil Cox**

**Audit and Risk Committee Chair**

**27 April 2018**

**(Julie Carter, Director of Finance)**