**NHS Golden Jubilee **

**Meeting: NHS Golden Jubilee Board Meeting**

**Meeting date 27 March 2025**

**Title: 2024/25 Annual Delivery Plan Quarter 3 Update**

**Responsible Executive/Non-Executive: Carole Anderson - Director of Transformation, Strategy, Planning and Performance**

**Report** **Author:** **Zaid Tariq - Deputy Director, Quality Performance Planning and Programmes**

**Ewen McGregor – Senior Planning Manager**

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**1 Purpose**

**This is presented to the NHS Golden Jubilee Board for:**

* Approval

**This report relates to an:**

* Annual Operational Plan

**This aligns to the following NHS Scotland quality ambition(s):**

* Safe
* Effective
* Person Centred

**This aligns to the following NHSGJ Corporate Objectives:**

* Leadership, Strategy and Risk
* High Performing Organisation
* Optimal Workforce
* Facilities Expansion and Use
* Centre for Sustainable Delivery
* NHS Scotland Academy and Strategic Partnerships
* Culture, Wellbeing and Values

**2 Report summary**

**2.1 Situation**

This paper provides the NHS Golden Jubilee (GJ) Board with a high-level overview of the key messages from the NHS Golden Jubilee Annual Delivery Plan (ADP) Quarter 3 (Q3) update. The Q3 Review Note, NHS Scotland Academy (NHSSA) ADP2 Delivery Planning Template, and Centre for Sustainable Delivery (CfSD) Q3 Report have also been included as appendices for completeness.

Recognising the need to provide NHS Golden Jubilee’s (NHS GJ) Executive Leadership Team (ELT) with timely assurance and delivery updates, the Q3 review was considered by ELT on 25 February 2025, the Strategic Portfolio Governance Committee (SPGC) on 7 March 2025 and the Finance and Performance Committee on 11 March (FPC). Following discussion at FPC, the Q3 update was submitted to Scottish Government on **12 March 2025.** Due to the timelines to complete and submit, it was not possible for the final draft Annual Delivery Plan to be reviewed by the Board prior to submission to the Scottish Government.

**2.2 Background**

NHS Golden Jubilee’s Delivery Planning Template (DPT) 2024/25 provides quarterly reporting on progress against the Board’s priority deliverables as outlined within the Delivery Plan 2024-2027 and in line with the Scottish Government Planning Guidance. The DPT and accompanying reports from NHSSA and CfSD intend to provide the Scottish Government with clear and consistent information.

The Q3 update provides information on progress against deliverables at the end of December 2024 and a RAG status indicator for each deliverable.

The DPT monitors progress of priority deliverables in line with the Scottish Government Planning Guidance which is structured around the ten national NHS recovery drivers:

* Primary and Community Care
* Urgent and Unscheduled Care
* Mental Health
* Planned Care
* Cancer Care
* Health Inequalities and Population Health
* Women and Children’s Health
* Workforce
* Digital Services and Innovation Adoption
* Climate

Following the ELT approval on 25 February 2025, SPGC discussion on 7 March 2025 and FPC discussion on 11 March 2025, the Q3 update was submitted to Scottish Government on **12 March 2025**.

**2.3 Assessment**

Senior organisational leads have reviewed and updated the delivery planning templates for their respective areas. A short narrative progress update has been provided for each of the deliverables, and RAG indicator statuses assigned. The Q3 DPT is available on request should members wish to view the detail submitted to the Scottish Government on **12 March 2025.**

**Table 1** outlines the overall RAG status of the Board’s deliverables at Q3 end:

|  |  |  |  |
| --- | --- | --- | --- |
| **RAG Status** | | **Q2 Position** | **Q3 Position** |
|  | Unlikely to complete on time / meet target | - | - |
| / | Potential status change to Red based on current intelligence | - | - |
|  | At risk - requires action | 1 | 5 |
| / | Potential status change to Green based on current intelligence | - | - |
|  | On track | 11 | 7 |
|  | Complete | - | - |
|  | **Total** | **12** | **12** |

*Table 1: DPT Overview at Q3 End*

At Q3 end, 7 out of 12 deliverables are on track with a Green RAG status. A notable achievement is the improvement of Workforce deliverable 8.4 eRostering Implementation. This has changed from an Amber RAG status at Q2 end to a Green RAG status at Q3 end. There are 5 deliverables with an Amber RAG status which require action. These deliverables relate to the following recovery drivers: Planned Care, Cancer Care, Digital Services Innovation Adoption and Health Inequalities and Population Health. Progress and mitigations for these deliverables are described in the Q3 DPT.

There are no deliverables with a Red RAG status at Q3 end. Based on current assessments, the status of all 12 deliverables is projected to remain unchanged in Quarter 4.

Following discussion with NHS Education for Scotland (NES), NHS Scotland Academy (NHSSA) will continue to complete the ADP2 template. The NHSSA Q3 ADP2 update is included for note as **Appendix 2** following approval by the EPG on 4 February 2025.

Due to a revision of the NHS GJ internal governance committee schedule, CfSD will no longer use the Strategic Portfolio Governance Committee (SPGC) within the routine governance approval process of their quarterly reports. CfSD will now submit reports which have undergone governance review via the ELT, where quarterly submissions to the government are due, now also form part of the governance process for these reports.

The CfSD Q3 update is included for awareness as **Appendix 3.**

**2.3.1 Quality/ Patient Care**

No direct impact – progress monitoring.

**2.3.2 Workforce**

No direct impact – progress monitoring.

**2.3.3 Financial**

No direct impact – progress monitoring.

**2.3.4 Risk Assessment/Management**

Risks will be assessed and managed locally within lead divisions / departments. Where necessary risks will be escalated through existing risk escalation hierarchy.

**2.3.5 Equality and Diversity, including health inequalities**

The DPT forms part of the Board’s internal Delivery Plan progress reporting framework. The Delivery Plan sets out NHS Golden Jubilee’s priorities for 2024-2027. These include services to patients, and organisational development priorities affecting staff. Relevant Board strategies and policies including Diversity and Inclusion Strategy, Equality Outcomes, and Health and Wellbeing Plan were considered in developing the Delivery Plan.

An impact assessment has not been completed because the contents of this paper and appendices are progress updates on existing signed-off plans, and do not therefore require an additional EQIA.

**2.3.6 Other impacts**

* **Climate Emergency and Sustainability -** No direct impact – this update reflects actions on climate from our ADP 2024/25.
  + 1. **Communication, involvement, engagement and consultation**

The Board has carried out its duties to involve and engage external stakeholders where appropriate:

* Organisational leads, throughout January and February 2025.
  + 1. **Route to the Meeting**

This information has been previously considered by the following groups as part of its development. The groups have either supported the content, or their feedback has informed the development of the content presented in this report:

* Executive Leadership Team – 25 February 2025
* Strategic Portfolio Governance Committee – 7 March 2025
* Finance and Performance Committee – 11 March 2025

**2.4 Recommendation**

NHS Golden Jubilee Board members are asked to approve the quarterly updates from NHS Golden Jubilee’s Q3 Delivery Planning Template.

1. **List of appendices**

The following appendices are included with this report:

* Appendix 1: Q3 Review Note
* Appendix 2: NHSSA Q3 ADP2
* Appendix 3: CfSD Q3 Report.