# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board**

### **Meeting date: 26 September 2024**

### **Title: Staff Governance and Person Centred Committee Update**

### **Responsible Executive/Non-Executive: Laura Smith, Director of People and Culture**

### **Rob Moore, Non-Executive Director (Chair)**

### **Report Author: Nicki Hamer, Head of Corporate Governance and Board Secretary**

## 1 Purpose

### This is presented to **NHS Golden Jubilee** Board for:

### Awareness

### This report relates to a:

* Government policy/directive
* Local policy

### This aligns to the following NHS Scotland quality ambition(s):

* Governance arrangements are aligned to all the corporate objectives

## 2 Report summary

## 2.1 Situation

The Staff Governance and Person Centred Committee was held on 3 September 2024, with the following key points noted at the meeting.

| **Item** | **Details** |
| --- | --- |
| **Well Informed** | The Committee approved the Integrated Performance Report.  The Committee approved the Corporate Objectives for 2024/25 and noted that these would link in with the Strategic Risk Register.  The Committee noted the People Plan Update.  The Committee noted the AHP Return to Practice Guidance and thanked those involved for a very informative paper. |
| **Treated Fairly and Consistently** | The Committee received an update on Agenda For Change areas and noted the work was completed to reduce the working week hours to 37 ahead of Scottish Government directives. The Committee noted that the Band 5 Review was well underway and that Protected Learning Time was looking at mandatory training and resources. |
| **Safe Working Environment** | The Committee approved the Strategic Risk Register and welcomed the deep dive into Fixed Term Contracts which had in fact reduced the risk rating. International Recruitment risk had been reviewed with all actions now closed.  The Committee noted the Health and Safety Q1 Report which highlighted the Adverse Incidents, Fire Safety open actions, three policies that had been approved. The Committee also noted no new risks were added to the Health and Safety Risk Register.  The Committee noted the Occupational Health A1 Report for and commended the volume of work carried out by this service. |
| **Appropriately Trained** | The Committee noted the Clinical Education Annual Report.  The Committee approved the Clinical Education Strategy and thanked Eleanor Lang and the Comms Team for a document that was an easy read. |
| **Person Centred** | The Committee approved the Q1 Feedback Report and noted the increase in complaints and the improvement work that was underway in relation to the complaints process.  The Committee approved the Whistleblowing Q1 Report. |
| **Involved in Decisions** | The Committee noted the Partnership Forum update.  The Committee noted the iMatter Results for 2024 and were pleased to note that generally, all areas had slightly increased even though participation levels were down from the previous year. The Committee also reviewed the next steps for this piece of work. |

The next meeting is scheduled for Thursday 19 November 2024.

## 3 Recommendation

The Board is asked to note the Staff Governance Person Centred Committee

Update.

**Rob Moore**

**Chair Staff Governance and Person Centred Committee**

**September 2024**