# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board**

### **Meeting date 26 September 2024**

### **Title: 2024/25** Annual Delivery Plan Quarter 1 Update

### **Responsible Executive/Non-Executive: Carole Anderson – Director of Transformation, Strategy, Planning and Performance**

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## 1 Purpose

### This is presented to the **NHS Golden Jubilee Board** for:

### Discussion

### This report relates to a:

* Annual Operation Plan

### This aligns to the following NHS Scotland quality ambition(s):

* Safe
* Effective
* Person Centred

**This aligns to the following NHSGJ Corporate Objectives:**

* Leadership, Strategy and Risk
* High Performing Organisation
* Optimal Workforce
* Facilities Expansion and Use
* Centre for Sustainable Delivery
* NHS Scotland Academy and Strategic Partnerships
* Culture, Wellbeing and Values

## 2 Report summary

## 2.1 Situation

This paper seeks Finance and Performance Committee (FPC) agreement and sign-off of NHS Golden Jubilee’s Annual Delivery Plan (ADP) Quarter 1 update. The Quarter 1 Review Note is included as an appendix, in addition to the NHS Scotland Academy (NHSSA) ADP2 Delivery Planning Template and Centre for Sustainable Delivery (CfSD) Strategic Portfolio Governance Committee (SPGC) report that will be submitted to Scottish Government.

## 2.2 Background

Scottish Government have proposed a new approach to quarterly monitoring of progress against plans for 2024/25. This approach requests Boards to share their internal Delivery Plan progress or performance reports to inform on progress with the intent of ensuring receipt of clear and consistent information whilst reducing workload and duplication of reporting. Subject to FPC approval, the Quarter 1 (Q1) update will be submitted to Scottish Government on 11 September.

The Q1 update provides a one-off progress update against priority actions at the end of June 2024. The Planning team worked with Corporate Governance and operational leads to combine existing governance reports if available, with ad-hoc updates from operational leads as required. From Quarter 2 (Q2) onwards a new simplified Delivery Planning Template will be developed to monitor progress of priority actions in line with Scottish Government Planning Guidance which is structured around the ten national NHS recovery drivers:

* Primary and Community Care
* Urgent and Unscheduled Care
* Mental Health
* Planned Care
* Cancer Care
* Health Inequalities and Population Health
* Women and Children’s Health
* Workforce
* Digital Services and Innovation Adoption
* Climate

The new approach to quarterly reporting was approved by ELT on 1 August with agreement to present a draft of the new template to ELT prior to implementation for Q2.

## 2.3 Assessment

The Q1 review note is included as an appendix to this submission. The one-off document provides detail of progress against priority actions at Q1 end. This update has been collated from existing governance routes or as a short narrative update from the relevant lead where there is an absence of quarterly reporting. For further detail please refer to appendix 1.

Following discussion with NHS Education for Scotland (NES), NHS Scotland Academy (NHSSA) will continue to complete the ADP2 template and have agreed milestones for 2024/25. The NHSSA ADP2 update is included as appendix 2.

The Centre for Sustainable Delivery (CfSD) continue to submit bi-monthly programme reports to the Strategic Portfolio Governance Committee (SPGC). To prevent duplication of reporting the CfSD SPGC report is included as appendix 3.

### 2.3.1 Quality/ Patient Care

No direct impact – progress monitoring.

### 2.3.2 Workforce

No direct impact – progress monitoring.

### 2.3.3 Financial

No direct impact – progress monitoring.

### 2.3.4 Risk Assessment/Management

Risks will be assessed and managed locally within lead divisions / departments. Where necessary risks will be escalated through existing risk escalation hierarchy.

### 2.3.5 Equality and Diversity, including health inequalities

Delivery Planning Templates form part of the Board’s internal Delivery Plan progress reporting framework. The Delivery Plan sets out NHS Golden Jubilee’s priorities for 2024-2027. These include services to patients, and organisational development priorities affecting staff. Relevant Board strategies and policies including Diversity and Inclusion Strategy, Equality Outcomes, and Health and Wellbeing Plan were considered in developing the Delivery Plan.

An impact assessment has not been completed as the contents of this paper and appendices are progress updates on existing signed-off plans, and do not therefore require an additional EQIA.

### 2.3.6 Other impacts

**Climate Emergency and Sustainability**

No direct impact – progress monitoring.

### Communication, involvement, engagement and consultation

The Board has carried out its duties to involve and engage external stakeholders where appropriate:

* A Mapping Exercise of existing governance routes was completed in collaboration with divisional teams and specialty leads throughout May 2024
* Further consultation with Corporate Governance and relevant leads was completed in July and August 2024

### Route to the Meeting

This has been previously considered by the following groups as part of its development. The groups have either supported the content, or their feedback has informed the development of the content presented in this report.

* Executive Leadership Team,15 August 2024

## 2.4 Recommendation

NHS Golden Jubilee Board is asked to discuss and sign-off NHS Golden Jubilee’s Q1 Delivery Planning update for submission to Scottish Government in September 2024.

## List of appendices

The following appendices are included with this report:

* Appendix 1: Q1 Review Note
* Appendix 2: NHSSA ADP2
* Appendix 3: CfSD SPGC report