# NHS Golden Jubilee

### **Meeting:** NHS Golden Jubilee Board

Meeting date: **25 July 2024**

### **Title:** **Duty of Candour Annual Report**

### **Responsible Executive/Non-Executive:** **Mark MacGregor, Executive Medical Director**

### **Report Author:** **Katie Bryant, Head of Clinical Risk and Governance**

## **1 Purpose**

### This is presented to the Board for:

### Approval

### This report relates to a:

* Government policy/directive

### This aligns to the following NHSScotland quality ambition(s):

* Safe
* Effective
* Person Centred

**This aligns to the following NHSGJ Corporate Objectives:**

* High Performing Organisation – Establishing the conditions for success to enable excellent outcomes and experience for patients and staff

## **2 Report summary**

## **2.1** **Situation**

This paper presents the Duty of Candour Annual Report for NHS Golden Jubilee as a requirement of the Duty of Candour legislation.

## **2.2 Background**

All health and social care services in Scotland have a Duty of Candour (DoC). This is a legal requirement which means that when unintended or unexpected events happen that result in death or harm as defined in the Act, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

An important part of this duty is that we provide an annual report about how the DoC is implemented in our services. This report describes how we have operated the DoC during the time between 1 April 2023 and 31 March 2024.

## **2.3 Assessment**

Appendix 1 contains the Duty of Candour Annual Report 2023/2024.

### 2.3.1 Quality/Patient Care

The Clinical Governance team work closely with Division Management Teams to constantly review ways of improving the process for reviewing Significant Adverse Events (SAER) to ensure the best possible quality of review and best possible outcome for the patient/family involved.

### 2.3.2 Workforce

The significant adverse event process and Duty of Candour undoubtedly presents challenges in various forms to the workforce both from a psychological and capacity perspective. The organisation is reinforcing support mechanisms for those involved whilst ensuring that learning is the focus of the outcome of the reviews.

### 2.3.3 Financial

There is a potential for financial impact to the organisation in relation to claims as a result of adverse events which trigger the Duty of Candour.

### 2.3.4 Risk Assessment/Management

Significant adverse event reviews are managed on a case by case basis and risk assessment is supported where required, this is further embedded within action plans if appropriate.

### 2.3.5 Equality and Diversity, including health inequalities An impact assessment has not been completed as this paper provides a report following an analysis of data.

### 2.3.6 Other impacts

Potential for reputational impact due to the nature and content of the report.

### Communication, involvement, engagement and consultation

The Board has carried out its duties to involve and engage external stakeholders where appropriate:

* Service Clinical Governance Meetings throughout the year (as SAER’s are completed)
* Division Management Team Meetings throughout the year (as SAER’s are completed)
* Clinical Governance Risk Management Groups (for final approval of SAER reports)
* Clinical Governance Committee (following final approval of SAER reports)

### Route to the Meeting

This has been previously considered by the following groups as part of its development. The groups have either supported the content, or their feedback has informed the development of the content presented in this report.

* Service Clinical Governance Meetings throughout the year (as SAER’s are completed)
* Division Management Team Meetings throughout the year (as SAER’s are completed)
* Clinical Governance Risk Management Groups (for final approval of SAER reports)
* Clinical Governance Committee (following final approval of SAER reports)

### 2.4 Recommendation

* Approval

### 3 List of appendices

The following appendices are included with this report:

* Appendix No 1, Duty of Candour Annual Report