# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board**

### **Meeting date: 25 July 2024**

### **Title: Procurement Strategy 2024-2027**

### **Responsible Executive/Non-Executive: Graham Stewart, Interim Director of Finance**

### **Report Author: Iain Skene, Head of Procurement**

## 1 Purpose

### This is presented to NHS Golden Jubilee Board for:

### Approval

### This report relates to a:

* Legal requirement

### This aligns to the following NHSScotland quality ambition(s):

* Effective

**This aligns to the following NHSGJ Corporate Objectives:**

Maximise effective use of Board resources and assets

## 2 Report summary

## 2.1 Situation

Under The Procurement Reform (Scotland) Act 2014, the Golden Jubilee has an obligation to publish a procurement strategy which details our plans for the next 3 years. We then also have an obligation to update this strategy annually and to publish an annual procurement report detailing progress against the strategy. Our current strategy expired 31/3/24. We therefore have an obligation to publish a new strategy as soon as we can.

## 2.2 Background

The procurement strategy has an important role in setting out how an organisation runs its procurement function. The procurement strategy allows an organisation to provide a strategic focus for its procurement activities, including contract and supplier management, and an overview on how its approach to procurement supports its broader aims and objectives. Documenting a procurement strategy and establishing a review process will:

* + - help with strategic planning;
    - increase transparency and visibility;
    - provide a better basis for engagement and remove unnecessary inconsistencies.

In general terms, the procurement strategy should demonstrate how the organisation's approach to procurement supports delivery of its broader aims and objectives. An important part of the procurement strategy preparation process for and organisation will be assessing its aims and objectives with the resources available to it. Inevitably priorities will have to be established and it is expected that these will be consistent with, and support, the organisation's overarching ambitions.

As such the procurement strategy includes the following as key priorities:

* + - Continuing the quest for best value
    - Sustainable Procurement
    - Promoting Equality and Tackling inequalities
    - Collaborative working
    - Team development
    - Systems and Reporting Improvements
    - Links with the Anchor Programme

## 2.3 Assessment

### 2.3.1 Quality/ Patient Care

The strategy details our overarching key priorities which include best value for goods and services provided to patients.

### 2.3.2 Workforce

The strategy provides a description of how procurement will operate during this period. The annual procurement report which then details progress against this strategy will provide a better indication as to the level of work completed.

### 2.3.3 Financial

These aims are against procurements BAU budget.

### 2.3.4 Risk Assessment/Management

The procurement strategy will be freely available publically on the Golden Jubilee external website. It is therefore important that the aims expressed in the document are genuine, as further information may be requested. Procurement are confident that the strategy is an accurate reflection of our aims.

### 2.3.5 Equality and Diversity, including health inequalities

The strategy includes a section on equality and diversity and has been reviewed and approved by the equality and inclusion lead.

### 2.3.6 Other impacts

**Climate Emergency and Sustainability**

The strategy includes our aims within sustainable procurement and procurement input into the Anchor Programme. The strategy has also been to the Climate Change and Sustainability Steering Group for review.

### Communication, involvement, engagement and consultation

The Board has carried out its duties to involve and engage external stakeholders where appropriate:

State how his has been carried out and note any meetings that have taken place.

* Issued to relevant stakeholders on 8 May 2024 for review:
  + Director of Finance (also Assistant Director of Finance)
  + Director of Transformation, Strategy, Planning and Performance, Executive (also Equality and Inclusion Lead, Head of Programme Mgt (link to Anchor Programme),
  + Deputy Director of Estates (also Sustainability Manager)
  + Comms Team

### Route to the Meeting

This has been previously considered by the following groups as part of its development. The groups have either supported the content, or their feedback has informed the development of the content presented in this report.

* Climate Change and Sustainability Steering Group 17 June 2024

## 2.4 Recommendation

* **Approval** –to progress to the following groups, prior to publication on the GJ external website:
  + ARC                16 July 2024
  + Board              25 July 2024
  + FPC 11 July 2024

It should be noted that the paper was approved at ELT on 25th June, ARC on 16th July, and FPC on 11th July – a couple of amendments have been made (see version control in the strategy) these were:

* Add NHS Scotland Academy to the introduction section
* Add GAP reports to the monitoring and reporting section
* Complete a EQIA (now complete and approved)

## List of appendices

The following appendices are included with this report:

* Appendix No 1, Procurement Strategy NHS GJ 2024-2027 Draft v1.0
* Appendix No 2, EQIA