# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board**

### **Meeting date: 28 March 2024**

### **Title: Staff Governance and Person Centred Committee**

### **Responsible Executive/Non-Executive: Laura Smith,** Director of People and Culture **/ Marcella Boyle, Non-Executive Director**

### **Report Author: Nicki Hamer, Head of Corporate Governance and Board Secretary**

## 1 Purpose

### This is presented to Golden Jubilee Board for:

### Awareness

### This report relates to a:

* Government policy/directive
* Local policy

### This aligns to the following NHS Scotland quality ambition(s):

* Governance arrangements are aligned to corporate objectives

## 2 Report summary

## 2.1 Situation

The Staff Governance and Person Centred Committee (SGPCC) was held on

12 March 2024, the following key points were noted at the meeting.

| **Item** | **Details** |
| --- | --- |
| **Safe Working Environment** | The Committee received the Health and Safety Report – Quarter 3 and noted sought further assurance and visibility of the programme plan behind the 14 identified Health and Safety Risks.The Committee approved the Strategic Risk Register (February 2024) that included the addition of a new risk that has been developed in relation to Fixed Term Contracts.The Committee received the Occupational Health Report for Q3 that highlighted the excellent services offered to staff and requested that this report be shared with NHS Golden Jubilee Board. |
| **Person Centred** | The Committee approved the Whistleblowing Q3 Report. |
| **Well Informed** | The Committee approved the Integrated Performance Report and discussed the Turas data for planned work around sickness absence/safe attendance and the further work being undertaken around turnover. The Committee discussed the status of the international recruitment and that this metric/risk may change with Scottish Government’s decision to discontinue the dedicated funding.The Committee noted the Communications Plan and the work being planned to support the wider portfolio.The Committee welcomed the comprehensive Dementia Strategy and thanked all involved for their work on this.The Committee received the AHP Workforce Strategy and noted the continuing commitment and development of staff but acknowledged there was further opportunity to include healthcare science staff. The Committee approved its three improvement areas as noted within the Blueprint of Good Governance Improvement Plan 2024/25.The Committee approved its Annual Work Plan for 2024/25.The Committee approved its Terms of Reference for 2024/25. |
| **Involved in Decision** | The Committee received an update on the Volunteer and Spiritual Care Strategy and thanked the team for all their hard work in bringing positive outcomes. |

The next meeting is scheduled for Tuesday 7 May 2024.

## 3 Recommendation

The Board are asked to note the Staff Governance and Person Centred Committee Update.

**Marcella Boyle**

**Chair, Staff Governance and Person Centred Committee**

**March 2024**