# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board**

### **Meeting date: 14 December 2023**

### **Title: Staff Governance and Person Centred Committee**

### **Responsible Executive/Non-Executive: Jenny Pope, Interim** Director of Workforce **/ Marcella Boyle, Non-Executive Director**

### **Report Author: Nicki Hamer, Head of Corporate Governance and Board Secretary**

## 1 Purpose

### This is presented to the Board for:

### Awareness

### This report relates to a:

* Government policy/directive
* Local policy

### This aligns to the following NHS Scotland quality ambition(s):

* Governance arrangements are aligned to corporate objectives

## 2 Report summary

## 2.1 Situation

The Staff Governance and Person Centred Committee (SGPCC) was held on

15 November 2023, the following key points were noted at the meeting.

| **Item** | **Details** |
| --- | --- |
| **Fair and Consistent** | The Committee received the Staff Turnover update and welcomed the detail noted within the report. The Committee received assurance that following the results of a deep dive a Short Life Working Group had been established which would undertake remedial actions resulting from the retention survey. |
| **Safe Working Environment** | The Committee received the Health and Safety Report – Quarter 2 and noted adverse incidents remained low with no significant trends with only one RIDDOR reportable incident in the period. The Committee welcomed updates on new promotional and training initiatives and commended the linkage of Health and Safety to mental health and wellbeing.The Committee noted that Fire Safety Training was a statutory requirement and requested that managers encouraged staff to complete this training to ensure compliance as currently figures were low in some areas.The Committee approved the Strategic Risk Register (November 2023). |
| **Well Trained** | The Committee received an update on Medical Appraisals and Revalidation and commended the significant work undertaken by Mark MacGregor and John Luck to improve the processes to ensure staff were fully supported to meet requirements in a timely manner.The Committee noted the draft Succession Planning Framework and welcomed the plan to hold a pilot scheme across three areas to include nursing, medical and operational. The learnings would be presented at a future meeting to consider implementation of the framework across the wider organisation. The Committee acknowledged the outstanding Golden Jubilee team effort on the work undertaken to recruit staff in general and in preparation for the opening of the hospital expansion across multidisciplinary teams ensuring continued safe staffing levels. |
| **Person Centred** | The Committee approved the Whistleblowing Q2 Report. |
| **Well Informed** | The Committee approved the Integrated Performance Report.The Committee approved the Staff Governance Monitoring Submission that is provided to Scottish Government to provide evidence of the work undertaken to support the delivery of Staff Governance. The Committee approved the Corporate Governance Meeting Dates for 2024/25. |

The next meeting is scheduled for Tuesday 12 March 2024.

## 3 Recommendation

The Board are asked to note the Staff Governance and Person Centred Committee Update.

**Marcella Boyle**

**Chair, Staff Governance and Person Centred Committee**

**November 2023**