# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board**

### **Meeting date: 5 September 2023**

### **Title: Staff Governance and Person Centred Committee**

### **Responsible Executive/Non-Executive: Jenny Pope, Interim** Director of Workforce **/ Marcella Boyle, Non-Executive Director**

### **Report Author: Nicki Hamer, Head of Corporate Governance and Board Secretary**

## 1 Purpose

### This is presented to the Board for:

### Awareness

### This report relates to a:

* Government policy/directive
* Local policy

### This aligns to the following NHS Scotland quality ambition(s):

* Governance arrangements are aligned to corporate objectives

## 2 Report summary

## 2.1 Situation

The Staff Governance and Person Centred Committee (SGPCC) was held on 5 September 2023, the following key points were noted at the meeting.

| **Item** | **Details** |
| --- | --- |
| **Safe Working Environment** | The Committee received the Health and Safety Report – Quarter 1 and noted the Health and Safety related adverse incidents remained low with no significant trends. There were no RIDDOR reportable incidents in the last quarter.  The Committee reviewed the Occupational Health Report – Quarter 1 and noted the new Employee Assistance Programme, Time for Talking, which offered a range of interventions to support the wellbeing of staff. The Committee welcomed the detail noted within the report and looked forward to receiving the results of a deep dive on criteria to further inform the services required. |
| **Person Centered** | The Committee noted the Q1 Feedback Report and commended the improvement plan around feedback, in particular the complaints process. |
| **Well Informed** | The Committee received the iMatter 2023 update and were pleased with the increased year on year achievements as noted within the KPIs. The Committee received assurance that engagement continued to ensure action plans were completed and a full analysis of the results would be presented at a future meeting.  The Committee approved the Corporate Objectives and included high level deliverables aligned within the Annual Delivery Plan. |

The next meeting is scheduled for Wednesday 15 November 2023.

## 3 Recommendation

The Board are asked to note the Staff Governance and Person Centred Committee Update.

**Marcella Boyle**

**Chair, Staff Governance and Person Centred Committee**

**September 2023**