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**NHS Golden Jubilee Board Meeting Agenda**

**Tuesday 25 July 2023, 10:00am**

**NHS GJ Boardroom, Level 5 East or via** **MS Teams**

| **Time** | **Item No.** | **Item** | **Executive / Non-Executive Lead** | **Purpose** | **Paper/****Verbal** |
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|  | **1** | **Opening Remarks** |  |  |  |
| 10:00 | 1.1 | **Chair’s Introductory Remarks and Wellbeing Pause** | Susan Douglas-Scott  | Noting | Verbal |
| 1.2 | **Apologies** | Susan Douglas-Scott | Noting | Verbal |
| 1.3 | **Declarations of Interest**  | All | Noting | Verbal |
| 10:10 | **2** | **Chief Executive Update**  | Gordon James | Noting | Verbal |
|  | **3** | **Updates from meeting 25 May 2023** |
| 10:20 | 3.1 | Unapproved Minutes (for Board Members only) | Susan Douglas-Scott | Approval | Paper 3.1 |
| 3.2 | Action Log (for Board Members only) | Susan Douglas-Scott | Approval | Paper 3.2 |
| 3.3 | Matters Arising | All | Discussion | Verbal  |
|  | **4** | **Clinical Governance** |  |  |  |
| 10:25 | 4.1 | Clinical Governance *(IPR Board Summary Report page 7 )* | Anne Marie Cavanagh | Approval | Paper 4.1 |
| 10:30 | 4.2 | Clinical Governance Committee Update | Morag Brown | Noting | Paper 4.2 |
| 10:35 | 4.3 | Duty of Candour Annual Report | Mark MacGregor | Approval | Papers 4.3 and 4.3a |
| 10:45 | 4.4 | Whistleblowing Training Update | Anne Marie Cavanagh | Noting | Verbal |
| 10:50 | 4.5 | Annual Feedback Report | Anne Marie Cavanagh | Approval | Papers 4.5 and 4.5a (*Paper 4.5a to follow*) |
|  | **5** | **Staff Governance** |  |  |  |
| 11:00 | 5.1 | Staff Governance*(IPR Board Summary Report page 10 )* | Serena Barnatt | Approval | Paper 4.1 |
| 11:10 | 5.2 | Staff Governance and Person Centred Committee Update | Marcella Boyle  | Noting | Paper 5.2 |
| 11:15 | 5.3 | Workforce Monitoring Report | Serena Barnatt | Approval | Papers 5.3 and 5.3a |
|  | **6** | **Finance and Performance** |  |  |  |
| 11:20 | 6.1 | Operational Performance *(IPR Board Summary Report page 14 )* | Carolynne O’Connor | Approval | Paper 4.1 |
| **11:35** | **Break** |
| 11:40 | 6.2 | Financial Report As At 31 May 2023 (Month 2) | Michael Breen  | Approval | Papers 6.2 and 6.2a,  |
| 11:55 | 6.3 | Finance and Performance Committee Update | Stephen McAllister | Noting | Paper 6.3 |
|  | **7.** | **Strategic Portfolio Governance** |  |  |  |
| 12:00 | 7.1 | Strategic Portfolio Governance Committee Update | Linda Semple  | Noting | Paper 7.1 |
| 12:05 | 7.2 | Expansion Programme Update | Michael Breen | Noting | Presentation |
| 12:15 | 7.3 | Annual Delivery Plan | Michael Breen | Approval | Papers 7.3, 7.3a, 7.3b, 7.3c |
| 12:25 | 7.4 | Strategic Portfolio Governance Committee Terms of Reference | Linda Semple | Approval | Papers 7.4 and 7.4a |
|  | **8.** | **Corporate Governance** |  |  |  |
| 12:30 | 8.1 | Strategic Risk Register | Michael Breen | Approval | Paper 8.1  |
| 12:40 | 8.2 | Communications and Marketing Annual Report 2022/23 | Gordon James | Noting | Papers 8.2, 8.2a |
| 12:45 | 8.3 | Digital and Information Governance Annual Report 2022/23 | Michael Breen | Noting | Paper 8.3, 8.3a |
| 12:50 | 8.4 | Corporate Governance Update – Quarter 1 | Gordon James | Noting | Paper 8.4 |
| 12:55 | 8.5 | Board and Committee Meetings 2023/24 | Gordon James | Approval | Paper 8.5 |
|  | **9.** | **Minutes for Noting** |  |  |  |
| 13:05 | 9.1 | Clinical Governance Committee Approved Minutes | Morag Brown | Noting | Paper 9.1 |
| 9.2 | Staff Governance and Person Centred Committee Approved Minutes | Marcella Boyle | Noting | Paper 9.2 |
| 9.3 | Finance and Performance Committee Approved Minutes | Stephen McAllister | Noting | Paper 9.3 |
| 9.4 | Strategic Portfolio Governance Committee Approved Minutes | Linda Semple | Noting | Paper 9.4 |
| 13:08 | **10.** | **Any Other Competent Business** | Susan Douglas-Scott | Discussion | Verbal |
| **11.** | **NHS GJ Board Meeting** Thursday 28 September 2023, 10:00 | Susan Douglas-Scott | Noting | Verbal |
| **13:10** | **Lunch** | **With Long Service Award Staff** |