



T: 0131 556 8400
E: CEU@gov.scot

Jann Gardner
Chief Executive
NHS Golden Jubilee

14 January 2022

Dear Jann,

Following the RMP4 sign off letter sent on 13 December 2021, I am writing to advise that information providing direction on the next steps for remobilisation plans were missed off in error. I have provided that information below and offer my apologies for any confusion this has caused.

Next Steps

In order to monitor progress on the delivery of your RMP4 going forward, we are putting in place arrangements to request quarterly progress updates against the key deliverables that you have identified. Updates should be submitted at the end of January 2022, covering Quarter Three, and the end of April 2022, for Quarter Four. These updates will offer the opportunity to highlight areas of progress, to identify where work has had to be paused or rescheduled as well as notify us of any changes to your plans for the following quarters, should you wish to do so. Details on the specific requirements for these updates will be issued in due course.

Three Year Operational Recovery Plans 2022-25

As you know, we are proposing to move to a slightly longer-term period of three years, for future Operational Plans. This will enable a more strategic approach to planning and support programmes of service transformation, aligned with the NHS Recovery Plan and the Care and Wellbeing Portfolio.

These three-year plans will take the form of a Recovery Plan for the period of 2022- 25 for your Board. They will encompass a relatively high level narrative setting out your key priorities for recovery and transformation within this period, and how these contribute to our national priorities, underpinned by a spreadsheet-based Annual Delivery Plan (ADP). This latter element, which will build on the format and content of the delivery planning template used for RMP4, will continue to form the basis for ongoing engagement as well as regular quarterly progress reports to Scottish Government, recognising the continuing fluidity in our operating context and supporting responsive changes to plans in-year.

In recognition of the pressures that you are currently working under, and the high level of uncertainty and volatility that remains in the system, these three year plans will be scheduled for submission at the end of July 2022. We intend that that this will allow sufficient time for you



to take stock of your position as we move out of Winter, to consider your priorities, engage meaningfully with your staff, partners, communities and stakeholders on their desired outcomes, and to develop greater integration between your service, finance and workforce plans. In order to ensure that there is no gap in oversight during this period, it is important that you ensure that your Delivery Plans are kept updated as set out above. We are also moving back to three year financial planning, and whilst we anticipate requiring some detail of plans in advance of the start of the financial year, we will use the Quarter One review in 2022-23 as an opportunity for Boards to refresh their financial plans to align with the three-year operational plans. Further detail will be provided on this process in due course.

In the meantime, we have established a Short Life Working Group with a small group of Planning Leads from across the NHS Territorial and National Boards and SG officials. This team will be working closely together to produce guidance for the 2022-25 Recovery Plans and will remain in close contact with the wider Planning Collaborative Group.

Finally, I'd like to offer my apologies again for the delay in sending this information to you, and look forward to working more closely with you and your team over the year ahead.

Yours sincerely

JAMES BOYCE

Head of Unit - Planned Care Policy and Performance

Cc Sandie Scott (NHS Golden Jubilee)

Cc Carole Anderson (NHS Golden Jubilee)

