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| Board Meeting: | 26th March 2020 | GJF RGB WITHOUT STRAPLINE |
| Subject: | Workforce Status |
| Recommendation:  | Board members are asked to:

|  |  |
| --- | --- |
| Discuss and Note | X |
| Discuss and Approve |  |
| Note for Information only |  |

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|  |  |

## 1 Background

All managers have been requested to update our information system for tracking staff absence (SSTS) on a daily basis. A daily report is now being provided to report the overall sickness absence including numbers of staff:

* recorded with existing sickness absence codes
* recorded as self-isolating due to symptoms or confirmation of covid 19
* special leave due to covid 19 and socially isolating

This will enable the organisation to track overall absence and identify hot spots in the departments.

Further work is required to assess impact of redeployment to other areas on critical services as it is not possible to record this on SSTS. Work is ongoing with managers to collate information on numbers of staff required to be redeployed away from critical services.

The twice daily hospital huddle also provides a forum for immediate feedback and escalation of issues related to redeploying staff away from critical services.

**2 Current status**

Appendix 1 provides data on sickness absence since 23rd March 2020

**6 Conclusion/Recommendation**

The board is asked to note this update on workforce status

**Gareth Adkins**

**Director of Quality, Innovation and People**

**24th March 2020**

**Appendix 1**

**Absence by Headcount**



**Absence by hours**

