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| Board Meeting: | 30 January 2020 |  |
| Subject: | GJF Programme Board |
| Recommendation:  | Board members are asked to:

|  |  |
| --- | --- |
| Discuss and Note |  |
| Discuss and Approve |  |
| Note for Information only | ✓ |

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## dual branding.jpg1 Background

This paper provides an overview of progress to date with regards Phase 1 of the hospital expansion programme.

The format of the paper was agreed by the Programme Board as the standard monthly reporting template.

**2 Proposals**

The paper:

* provides a programme update
* provides a commercial summary;
* provides an update on the design status;
* provides an update on works on site
* provides an update on community benefits;
* provides a summary of the key risks and mitigation;
* provides a summary of the programme budget;
* provides a summary of issues affecting the programme;
* provides an update on communication and stakeholder engagement;
* sets out key tasks going forward

## 3 Option appraisal/risk assessment

n/a

### 4 Consultation

n/a

**5 Resource implication**

n/a

**6 Conclusion/Recommendation**

The Board is asked to acknowledge the overall progress to date made with Phase 1 of the hospital expansion programme.

**June Rogers**

**Executive Director of Operations**

**21 January 2020**

(John M Scott, Programme Director)

NHS Golden Jubilee

Hospital Expansion Programme

**Phase 1 - Ophthalmology**

**Progress Report December 2019 / January 2020**

| **Overview**  | **Status** | **Green** |
| --- | --- | --- |
| Key milestones within this reporting period include:* Site visits continue
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| **Progress Summary** | **Status** | **Green** |
| **Programme Update**The project remains on programme to complete on the Planned Completion Date of 7th May 2020 (N.B. Contractual Completion Date is 15th June 2020).**Commercial Summary**No commercial issues. **Statutory Approval Status**Stage 1 Building Warrant has been approved by WDC. Stage 2 Building Warrant has been approved by WDC.Stage 3 Building Warrant Application has been submitted.Following approval of the Stage 1 Building Warrant the Building Control Officer has visited the site on a number of occasions to inspect the works.**Works On Site**Complete:* Piling works
* Services alteration works
* Drainage works
* Foundation works
* Floor slabs
* Steelwork
* Metal decking and stud welding
* Pre-cast stairs
* Installation of windows

Ongoing:* Continued brickwork including internal courtyard
* Continued with composite wall cladding
* Commenced installation of main entrance cladding works
* Continued installation of rain screen cladding
* Continued Zone 1 Outpatients fit-out/partition works. Commenced 2nd side partition works
* Continued Zone 2 and Zone 3 fit-out/partition works and commenced 2nd side partitions within Z2
* Continued Zone 4/5 fit-out works on Level 2
* Continued MEP installations including ductwork installation within Zone 1 - 3
* Commenced MEP services 1st fix within Zone 4/5
* Continued stair core works
* Commenced installation of cappings

**Key Risks and Mitigation**A PSCP risk register review was undertaken on 2nd October 2019.  |
| **Programme Budget** | **Status** | **Green** |
| The cost report as at November 2019, indicated total spend of £5.358M which is still demonstrating a slight underspend for phase one on completion. Discussions are ongoing with potentially utilising an element of the potential underspend to bring forward phase two works regarding the plan for the entrance, this will not impact on the total overall budget for the programme. The cost control meeting in November approved the movement of monies from phase two to phase one for the enabling works.We are working with the cost advisor on a detailed forecast to 31 March 2020 for cash flow purposes. |
| **Issues Affecting the Programme** | **Status** | **Amber** |
| Provision of Consultant Microbiologist input. A possible solution is being explored to provide the input via a private consultant and discussions are progressing.Changes to the roles of individuals within the Programme Team. |
| **Communications and Stakeholder Engagement**  | **Status** | **Green** |
| Site visits by the Clinical and wider GJ Team continue. |
| **Key Tasks for between now and next reporting period**  |
| Key tasks for the forthcoming period include:**Works On Site*** Complete brickwork/blockwork
* Complete installation of curtain walling
* Complete installation of rain screen and composite cladding
* Complete installation of cappings in all areas
* Continue Zone 1 fit-out works Inc. MEP installations
* Continue Zone 2 & 3 fit-out works Inc. MEP installations
* Continue Zone 4 & 5 fit-out works on L2 Inc. MEP installations
* Continue stair core works
* Receive delivery of M&E Plant including AHU’s and pumps etc.

**Recruitment*** Nursing, clinical and non-clinical VAF’s submitted for staff required on opening; these posts were included within the FBC

**Commissioning*** Detailed Commissioning brief to be developed
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